



**KIDS & TEENS FREELANCING TRAINING INSTITUTE**

# ChatGPT-4.0 Course Outline

## **Module 1: What is ChatGPT-4.0?**

- Easy explanation of ChatGPT as a smart AI chatbot
  - How it understands and responds to human language
  - Real-life example: Asking ChatGPT to help write a story
  - Activity: Try asking ChatGPT a fun question
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## **Module 2: How ChatGPT Works**

- What is Natural Language Processing (NLP)?
  - Role of training data and machine learning
  - Real-life example: Like training a puppy with lots of examples
  - Activity: Match user questions with good chatbot answers
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## **Module 3: Using ChatGPT for Writing & Research**

- Writing emails, stories, summaries, and more
  - How ChatGPT helps with homework or idea generation
  - Real-life example: Planning a trip with ChatGPT
  - Activity: Ask ChatGPT to write a paragraph in your style
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## **Module 4: ChatGPT in Business & Education**

- Uses in customer support, content creation, and training
- How teachers and students benefit from AI
- Real-life example: A business answering FAQs with AI
- Activity: Write a mock customer question and answer using ChatGPT

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## **Module 5: Tips for Getting Better Answers**

- What are prompts and how to write effective ones
  - Using clear and specific instructions
  - Real-life example: Asking “Write a funny poem about pizza”
  - Activity: Practice changing a weak prompt into a strong one
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## **Module 6: Limitations and Safe Use of ChatGPT**

- Things ChatGPT can’t do (live data, feelings, 100% accuracy)
  - The importance of fact-checking and responsible use
  - Real-life example: AI giving a wrong historical fact
  - Activity: Identify and correct an inaccurate ChatGPT response
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## **Module 7: Real-World Applications**

- How companies use ChatGPT for tasks and automation
  - Creative uses: songwriting, games, brainstorming
  - Real-life example: ChatGPT helping with interview preparation
  - Activity: Create your own fun chatbot use case
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## **Module 8: The Future of ChatGPT & AI**

- What’s next for AI conversations
  - Careers: AI Engineer, Prompt Designer, NLP Specialist
  - Skills to develop: prompting, ethics, logic
  - Activity: Draw or describe the chatbot of the future
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## **Bonus Materials**

- Fun ChatGPT prompt guide
- Kid-safe and ethical usage rules
- Daily use prompt ideas
- Practice tasks and feedback sheets
- Certificate of Completion for ChatGPT-4.0

